

Express Mail Shipment of I-20 and Other Important M-1 Visa Documents

The Lee Strasberg Theatre & Film Institute in West Hollywood is pleased to offer an Express Mail service to all students needing to receive documents from the Institute. Our International Student Affairs office uses an express mail service (eShipGlobal) that will allow you to receive your documents through DHL, FedEx, or UPS in 3-5 business days.

To request express mailing of your documents, go to the following secure website:
(works best with Internet Explorer & Mozilla Firefox browsers)
<https://study.eshipglobal.com>

You must create a student account. Once the account is created choose to “Receive a Package from Universities” on the left. In the University Search, type “Lee” and The Lee Strasberg Theatre & Film Institute-LA will display. You can then confirm your shipping address and choose your service preference (FedEx, DHL, or UPS).

The Express mailing must be paid either by credit card (Visa, Mastercard or Discover cards only) or wire transfer.

If you have questions about how to use this service, please visit the [FAQs section](#) of this website or email support@eshipglobal.com

Please make sure that your name is indicated exactly as it appears on your admission documents. LSTFI-International Student Affairs will be the automatic sender address.

Please pay close attention to the information submitted, as errors in the credit card information or submitting incorrect or incomplete address information will result in a delay of your I-20's shipment. Be sure to choose the Los Angeles campus.

Remember, your tuition must be paid in full for at least 12-Weeks, and we must have proof of sufficient funds on file before we can ship your I-20. Your I-20 and other important documents will then be shipped within 3 business days of receipt of tuition and shipping payment.

Note: PO Box addresses are generally not preferred by express carriers. If entering a PO Box address, be sure you provide the complete physical address where the PO Box is located in order to avoid delays or returns to sender.

Thank you,

Lee Strasberg Institute Admissions at Los Angeles